

*Important reminder about background checks: Congregations are called to be safe places for all members, and every ELCA congregation is responsible to have established guidelines and policies protecting all members. When hiring church workers, please remember the importance of background checks. Your congregation should have official guidelines in place to safeguard members against abuse. For more information about background checks and guidelines: [www.elca.org/backgroundchecks/](http://www.elca.org/backgroundchecks/)*

**\*\*\* Please remember to tell the Synod office if your posted position has been filled! \*\*\***

Contact Marilyn Matevia, [mmatevia@neos-elca.org](mailto:mmatevia@neos-elca.org), or 330-929-9022, ext. 22

**Organist.** Redeemer, Brook Park, is seeking to hire an organist to play for a weekly Sunday liturgical service, additional holiday services (Christmas Eve, mid-week Lenten, Maundy Thursday, Good Friday, Easter Sunrise), and possible weddings and funerals. Musical instruments include organ, piano/Disklavier, keyboard, and piano. Please mail your resume to Redeemer Lutheran Church, 6151 Smith Rd, Brook Park OH 44142, e-mail to [redemerchurch@RLCBP.com](mailto:redemerchurch@RLCBP.com), or fax to 216- 676-6185. You may contact the church office, between 9:00 am - 1:00 pm for additional information at 216-676-5173.

**Multiple Open Positions.** First, Lorain is seeking a Youth Group Coordinator, Nursery Attendant and a Facilities Coordinator. Please click on the job tile for detailed job description. If you are interested in one of these part-time positions please send your resume to Pastor Rosy Rivera at [pastorrosy@firstlutheranlorain.org](mailto:pastorrosy@firstlutheranlorain.org) or call the church office at 440-244-6286.

**Director of Choirs.** Parma, Parma has an opening for Director of Choirs. Our congregation has an adult vocal choir and a bell choir. The current job description comes with the expectation that the Director of Choirs will be present for weekly rehearsals of both choirs, and will attend worship services whenever either choir is presenting a musical offering. The Director of Choirs is also expected to assist in selecting appropriate music for both choirs. Please contact Dan Zaranec: [danielallen7421@gmail.com](mailto:danielallen7421@gmail.com)

**Evening Custodian.** Divinity, Parma Heights, 11877 Blossom Ave., is in need of an evening (part-time) custodian for cleaning and building access Mondays through Thursdays (approximately 4:00-9:00 p.m.). A background check will be conducted prior to employment. Contact Paula McCormick for more details or to request an application / forms at [divinitychurch2@gmail.com](mailto:divinitychurch2@gmail.com) or 440-845-2060.

**Part-time Office Administrator.** Parma, Parma is looking for a part-time Office Administrator (20-25 hours per week). Duties would include: Administering support for the pastor and staff; Scheduling of Staff and Building; processing weekly offerings; Database management; financial reporting, etc. Must be organized, have computer skills, have the ability to be bonded, and observe our confidentiality policy. Interested candidates can submit a resume to the church office at [office@plcparma.org](mailto:office@plcparma.org).

**Director of Christian Education and Program Coordinator.** Brunswick United Methodist Church is in need of a Director of Christian Education and Program Coordinator to work 30 hours per week with hours being flexible to work weekends and Sunday mornings as needed. For a complete job description including application process click here: <http://files.constantcontact.com/b8eaaaf5001/b13ff886-3642-4432-b23e-a8281f1b4d26.pdf>

**Part-time Choir Director.** St Peter, Wooster, is seeking a part-time Choir Director. Choir meets from October - May. Rehearsals held Sunday mornings prior to weekly 10:00 a.m. worship. Occasional services for holidays (Christmas, Holy Week). Must have one of the following: experience with choral directing; a degree in vocal performance; or enrolled in a vocal program. Piano accompanying skills is preferred. Salary \$150 per week. For a detailed job description, questions or to apply, please contact Pastor Tina Heise at [pastortina@stpeterelca.org](mailto:pastortina@stpeterelca.org).

**Part-time Office Manager.** Faith, Massillon, is looking for a part-time Office Manager. Hours are Monday-Friday 9:00 a.m. - 1:00 p.m. Duties include preparing bulletins for weekly worship and special services, answering the phone, responding to mail and email, and other day to day office operations. If interested call Faith, Massillon at (330) 832-0573 or send your resume to Faith Lutheran Church, 107 6th St. SW, Massillon, OH 44647.

**University Pastor.** Capital University seeks a dynamic leader for the freshly re-envisioned position of University Pastor. We seek an experienced pastor who is passionate about mission-directed work with undergraduate and graduate students of diverse backgrounds in a vibrant and inclusive residential learning community. For a complete job description including application process click here:

<http://files.constantcontact.com/b8eaaaf5001/586b9c9b-8e41-4b78-99fa-7698d8bc817b.pdf>

**Choir Director.** Good Shepherd, Conneaut, is searching for a choir director. This position includes an evening practice and Sunday morning worship service. Choir season runs from September through May. Contact the church at 440-599-8908 or e-mail [goodshepherd@suite224.net](mailto:goodshepherd@suite224.net).

*Updated 09/27/2017*